



DEPARTMENT OF THE NAVY

NAVAL SEA SYSTEMS COMMAND
2531 JEFFERSON DAVIS HIGHWAY
ARLINGTON, VA 22242-5160

IN REPLY REFER TO

4720

Ser 04M3/198

16 Sept 2002

From: Commander, Naval Sea Systems Command

Subj: FLEET MODERNIZATION PROGRAM (FMP) POLICY IMPLEMENTATION
CONFERENCE JANUARY 2003

1. The purpose of this letter is to announce the date and time for the next FMP Policy Implementation Conference. The FMP Policy Implementation Conference will be held 28-30 January 2003, at the Naval Amphibious Base (NAB), Coronado, California. The conference is jointly sponsored by OPNAV N43 and NAVSEA 04M and is designed to identify FMP customer requirements, improve FMP processes and practices and standardize FMP policy implementation for all FMP users.
2. All activities involved in the FMP are encouraged to send representatives to this conference. Request all participants pre-register for the conference by sending an email to Barbara Thomas on-line at the FMP website: www.fmp.navy.mil by COB 20 January 2003.
3. A block of 100 rooms has been reserved at the Coronado BOQ for 26-30 January 2003. In accordance with directions from the BOQ, all reservations must be made directly with Barbara Thomas by **COB 27 December 2002**. Please ensure that you provide her with your name, rank/grade, social security number, activity and phone number. Confirmation numbers will be provided after the 27 December 2002 registration cut-off date.
4. The Conference Agenda will be posted on the FMP website by 13 December 2002. URL address for this site is: www.fmp.navy.mil. To see Agenda, click on 'FMP Working Groups & Subcommittees'; select 'Conferences' from the top of page; select 'January 2003'; and select 'Agenda'.
5. A pre-conference preparation meeting is scheduled for 27 January 2003 from 1400-1630 at the Coronado Club, Globe and Anchor Room. Request all Executive Steering Committee members, Subcommittee Chairs, Co-chairs and Working Group Leaders attend.

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6. On the first day of the conference, during the open session, the Chair of each Subcommittee will provide a high level briefing to all attendees addressing the status of their respective FMP strategic goals. Each individual action item will not be briefed in the open session, but will be discussed during the appropriate Subcommittee meetings.

7. A conference registration fee, in the amount of \$50.00 per person, is required when registering at the conference on 28 January 2003. To be reimbursed for this expense, attendees should include this requirement on their travel orders or submit documentation to be paid from the miscellaneous or local travel funds when the person is on local travel.

8. Questions and/or comments can be addressed to the NAVSEA point of contact, Ms. Barbara Thomas, at DSN 326 1830; Commercial 202-781-1830; FAX 202-781-4612 or E-mail ThomasBT@NAVSEA.Navy.Mil.

A handwritten signature in black ink, appearing to read 'P. M. Haney', with a stylized flourish extending from the bottom right.

P. M. HANEY
By direction

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